

Institute of Genealogy and Historical Research

2016 Online Registration Easy Reference Form

PLEASE NOTE: This is not an official registration form. It is an aid to help make the online registration process smoother. You may not send this form to IGHR in order to register for a course.

INSTRUCTIONS: Fill out your profile/questionnaire information in the fields below prior to the opening of IGHR registration on January 19th, 2016. Copy/paste the information into the appropriate fields as you register.

Items in red are required information.

[Click Here for the IGHR Registration Page](#)

Email Address

Guest Profile Information (if applicable)

First Name

Middle Initial

Last Name

Position

Company

Describe relationship to primary registrant

Profile Information Screen

[Returning attendees: click here to update your profile information/recover your password](#)

First Name

Middle Name

Last Name

Name for Badge

(if different than First Name)

Certification(s)

Password

Your password must be at least 8 characters and must contain at least one uppercase letter, one lowercase letter and one number. Special characters are not allowed.

Phone

Cell Phone

Secondary Email

Mailing Address

Address (cont.)

City

State/Province

(pull-down menu)

Zip/Postal Code

Country

(pull-down menu)

Person to contact in case
of Emergency
Contact's Phone #

Twitter Username
(if applicable)

Attendee Questionnaire Screen

Advanced Methodology (pull-down menu)
course requirements

**NOTE: The other courses with prerequisites will
have similar pull-down menus.**

Please briefly describe
your education, training,
and/or research
experience (50 word
max).

I have attended IGHR (pull-down menu)

If Paying by Credit Card (Visa/Mastercard only)

(Please note that corporate/business purchasing cards may have difficulty processing.)

Name on Card

Card Number

Expiration Date

(pull-down menu)

Billing Address

Billing Address (cont.)

Billing City

Billing State/Province

(pull-down menu)

Billing State/Province

(non-US or Canada)

Billing Country

(pull-down menu)

CVV Code

If Paying by Check

Please make checks payable to Samford University Library.

[Click here to review the IGHR cancellation, refund and payment deadline policies.](#)

*we recommend you right-click this link (or click while holding down the "Command ⌘" key if working on an older model Mac)
in order to open this link in a new browser window.*